

Normanby by Spital Parish Council Meeting

7th September 2026 19:30

St Peter and St Paul Church, Owmbly By Spital

Present Cllrs Brooke, Moulson, Turner, Widdison.

Meeting commenced at 7.32pm

Public

DRAFT NOTES

44/2026 Resignations

Cllrs Baines and Elliotts resignations were formally noted and thanks given for their service to the Parish Council

45/2026 To remind all councillors of the Code of Conduct – for Noting All Councillors acknowledged and understood.

46/2026 To receive reports from County & District Councillors, if present – Cllr Bunney emailed his report through which contained details of the Local Government Review which has now been paused. Also, asked regarding a parking bay at the shop on a 20 minute. Clerk to contact Cllr Bunney and also the person named in the email around the implications of this being implemented where ZigZag lines exist.

47/2026 Apologies for Absence - To receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting. Cllrs Firth and Hector sent their apologies which were duly accepted.

48/2026 To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation – NONE DECLARED

49/2026 To approve as a correct record the notes of following meetings of the Parish Council and to authorise the Chairman to sign the official minutes

Meeting held on 6 July 2026 – APPROVED

Meeting held on 3 September 2026 - APPROVED

50/2026 Planning Applications - Non Received

51/2026 To Discuss New Councillor Training – Cllr Hector has completed the training. Cllr Turner is booked for October. Clerk to book Cllr Brooke on October training.

52/2026 To Discuss Litter Pick – Agreed to go ahead on 26th September

53/2026 Update on War Memorial – Emails have circulated with the diocese around the ownership of the land that the memorial is sited on. The Parish Council seeks to establish ownership with a view to establishing responsibility for the ongoing maintenance and public liability thereof. The Parish Council believe that it is owned by the villagers of Normanby and Owmbly.

54/2026 To Discuss Remembrance Day. Poppies need to go up on the lamp posts so agreed to purchase cable ties. Cllrs Moulson and Turner will put them up. Clerk to enquire about closing the road for the service, to email the school for participation and order the wreath.

55/2026 CPC

Terms of Reference refresh and explanation –

- Cllr Brooke proposed that the working group becomes sub committees for Events, Maintenance and Grants or as required for specific events. – ALL AGREED

CPC Representatives – Cllrs Turner and Moulson to remain as Representatives.

To Discuss Grant funding

- WLDC Community Fund Expression of interest has been accepted and submission for the funds should be progressed. Clerk to go ahead with the application.
- Community Wildlife Grant up to £500 – Cllr Turner to complete to enhance habitat.
- Woodland Trust – Application to be made to fill the gaps in the existing hedges.
- Lincolnshire Coop – Community Champions
- National Lottery – Cllr Turner offered to put a proposal together for this.
- Police Fund – Cllr Turner offered to put a proposal together for games picnic benches.

To Discuss Events – Christmas Lights December 6th tbc– Cllr Widdison to source a tree

To Discuss H&S Update

ROSPA Report – Shared and NOTED along with the checks as below.

Regular checks

- Postfix required for signpost at Normanby End
- Soil required for base of football posts and slide. Cllrs Turner and Widdison to sort.
- Cables ties to be used to replace bird spikes. OPC to take this task.
- Propose to move green bench to where the orange one currently is.
- No parking sign has been removed – replacement required.

Accounts Update for noting

Agree and approve spend for repairs as highlighted in report - RESOLVED

Payments to approve – RESOLVED

No Kite Signs - £13.76

Electric Bill 01/11/2025 – 31/07/2026 £89.30

Future meetings – To be arranged Late October

56/2026 Personnel Committee

Election of councillors to the committee – 2 seats vacant

Cllrs Brooke and Hector - Proposed and Seconded by Cllrs Moulson and Turner – All Agreed

57/2026 Finance Committee

Election of councillors to the committee – 1 seat vacant

Cllr Brooke - Proposed and Seconded by Cllrs Moulson and Turner – All Agreed

RESOLVED TO SUSPEND STANDING ORDERS TO CONTINUE THE MEETING – ALL AGREED

58/2026 Policies –

- **To approve Standing Orders - Resolve to accept with the changes below.**
Paragraph 13e – **Remove Proper Officer** – RESOLVED to accept with the agreed changes.
- The **Governance Risk Assessment** drafted by the Clerk was presented for adoption. The motion failed 3 against and 1 in favour.

- **To approve Tender Process** – Comments to be fed in to the clerk and updated for deferral to next meeting.

59/2026 Finance Matters

- To **NOTE** revision of payscale amounts for Clerk in line with NALC.
- To approve the payments as shown - **RESOLVED**

Bank Rec for Meeting Sep 2026

06/07/2026

Year End Balance

cf £14,633.73

Receipts

Return Overpayment	SLCC	58.00
Half Share Cemetery Income	OPC	40.00
	Total	£98.00

bf £14,731.73

Expenditure

July Pay	J Haycraft	£275.80
Service Charge	Unity	£7.00
Service Charge	Unity	£7.00
August Pay	J Haycraft	£275.80
	Total	£565.60

bf £14,166.13

Payments Pending Action

Grass - June	OPC	£268.00
50% Insurance Uplift	OPC	£83.46
Grass - July	OPC	£268.00
50% Rospa	OPC	£41.50
VAT on Conf Fee	LALC	£9.00
Pay Roll Admin	Cleggs	£28.80
Grass - August	OPC	£268.00
50% Poo Bags	OPC	£54.55
	Total	£1,021.31

Overall Total Exp

£1,586.91

cf £13,144.82

Vat Reclaim to date

£25.36

CIL - 282.50

60/2026 Proposed forthcoming meetings - RESOLVED

2nd November

4th January 2027

Meeting Closed 21:44