

Normanby By Spital Parish Council

c/o 11 Highgate Lane, Normanby by Spital LN8 2HQ
Tel: 07766 396061 Published 01/09/2026

NOTICE IS HEREBY GIVEN and Members are summoned to attend a meeting of the Parish Council to be held in **St Peter and St Pauls Church Owmbly by Spital** on Monday 7 September 2026 at 7.30 p.m. at which the under mentioned business will be transacted

There will be a public forum for a maximum of 15 minutes when members of the public may ask questions or make short statements to the Council. Items not on the agenda will not be debated, but if appropriate will become an agenda item at the next appropriate meeting.

Julie Haycraft Parish Clerk

A G E N D A

1. Resignations
 - a. Acknowledgement of Cllrs Baines and Elliotts resignations
2. To remind all councillors of the Code of Conduct – for Noting
3. To receive reports from County & District Councillors, if present
4. Apologies for Absence - To receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting.
5. To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation
6. To approve as a correct record the notes of following meetings of the Parish Council and to authorise the Chairman to sign the official minutes
 - a. Meeting held on 6 July 2026
 - b. Meeting held on 3 September 2026
7. Planning Applications - Non Received
8. To Discuss New Councillor Training
9. To Discuss Litter Pick
10. Update on War Memorial
11. To Discuss Remembrance Day
12. CPC
 - a. Terms of Reference refresh and explanation
 - b. CPC Representatives – to confirm
 - c. To Discuss Grant funding
 - d. To Discuss Events
 - e. To Discuss H&S Update
 - i. ROSPA Report
 - ii. Regular checks
 - f. Accounts Update for noting
 - i. Agree and approve spend for repairs as highlighted in report
 - ii. Payments to approve –
 1. No Kite Signs - £13.76
 2. Electric Bill 01/11/2025 – 31/07/2026 £89.30
 - g. Future meetings

13. Personnel Committee
 - a. Election of councillors to the committee – 2 seats vacant
14. Finance Committee
 - a. Election of councillors to the committee – 1 seat vacant
15. Policies –
 - a. To approve Standing Orders - Resolve to accept (no changes)
 - b. To approve Governance Risk Assessment
 - c. To approve Tender Process
16. Finance Matters
 - a. To NOTE revision of payscale amounts for Clerk in line with NALC.
 - b. To approve the payments as shown

**Bank Rec for Meeting Sep
2026**

21/08/2026

Year End Balance cf £14,633.73

Receipts

Return Overpayment	SLCC	58.00
Half Share Cemetery Income	OPC	40.00
	Total	£98.00

bf £14,731.73

Expenditure

July Pay	J Haycraft	£275.80
Service Charge	Unity	£7.00
Service Charge	Unity	£7.00
August Pay	J Haycraft	£275.80
	Total	£565.60

bf £14,166.13

Payments Pending Action

Grass - June	OPC	£268.00
50% Insurance Uplift	OPC	£83.46
Grass - July	OPC	£268.00
50% Rospa	OPC	£41.50
VAT on Conf Fee	LALC	£9.00
Pay Roll Admin	Cleggs	£28.80
Grass - August	OPC	£268.00
50% Poo Bags	OPC	£54.55
	Total	£1,021.31

Overall Total Exp £1,586.91

cf £13,144.82

Vat Reclaim to date

£25.36

CIL - 282.50

13. Proposed forthcoming meetings

2nd November

4th January 2027