

Normanby by Spital Parish Council Meeting

11th May 2026 19:30

St Peter and St Paul Church, Owmbly By Spital

DRAFT NOTES

Present Cllrs Baines, Elliott, Firth, Moulson, Turner, Widdison. Cllr Hector joined following Co-option (Item 24/2026)

Meeting commenced at 7.30pm

No public in attendance

19/2026 Election of Chairman and sign the declaration of acceptance of office

Chair – Cllr Widdison – Proposed by Cllr Elliot, Seconded by Cllr Moulson

20/2026 Election of Vice Chairman and sign the declaration of acceptance of office.

Vice – Cllr Moulson – Proposed Cllr Elliot, Seconded by Cllr Widdison

21/2026 Chairman's welcome and opening remarks

Thanks were extended to all councillors for the previous year and hope expressed that we can keep on a positive trajectory. Particular thanks were to be recorded in respect of Cllr Creek for his contribution over the years.

22/2026 To receive reports from County & District Councillors & Police, if present – Written report received Cllr Bunney as follows:

Food Waste

The new service has started well with an over 60% take up in the first week – the figure increasing week by week.

A regular question is why are the lids not closed on the orange bins after emptying. The collection is being done by new crews who are only just getting used to their rounds – by leaving the lids open they know that they have been down the road and will not double collect. A side reason is that it provide ventilation.

Policing

In recent weeks it has been announced that extra personnel have been allocated to the neighbourhood teams. For the eastern division this amounts to one PC and two extra PCSOs – the full compliment will be in place during the summer. Whilst the addition to the team is to be welcomed it still does not match the numbers on from a few years ago.

WLDC are investigating possible ways of increasing the support given to the police by their enforcement and anti-social behaviour teams.

The neighbourhood team are prepared to visit local community groups to discuss their local approach to policing and answer any questions. PCSO Dawn Cowling gave a very informative talk to a community group in Market Rasen.

Her email is: dawn.cowling@lincs.police.uk

The police are currently using the platform 'Lincolnshire Alert' to communicate with the public. They use it to publicise information on incidents – list people sentenced etc. It can also be used to send messages to the police. I would recommend that people sign up to the service – the

web link is: www.lincolnshirealert.gov.uk

LGR and Elections

May 3rd '27 is local election day for the area. All Parish Councils are up for election. Whether the upper tier election will be for a District or a new Unitary Authority is still undecided. The Government are expected to announce a decision in June or July this year.

Glenthams 2 Aerobic Digester

The final decision will be determined by Lincolnshire Planning Company sometime later on in the year. The Community is overwhelming against the digester proposals on the following grounds:

- highway Infrastructure inadequate to take the increase in traffic
- emissions and air quality
- no economic benefit to the local community

23/2026 Apologies for Absence - To receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting. – None received

24/2026 Co-option of New Councillor

- Sarah Hector submitted a valid application to the council it was proposed by Cllr Moulson and seconded by Cllr Turner that she join the council. All were in favour and looked forward to her contribution.
- Cllr Hector was welcomed to the Council with arrangements being made for the relevant paperwork to be completed and submitted to WLDC.
- Suggestion taken to seek New Councillor Training through LALC – Clerk to arrange.

25/2026 To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation - None declared

26/2026 To approve as a correct record the notes of following meetings of the Parish Council and to authorise the Chairman to sign the official minutes

- Meeting held on 02 March 2026 - RESOLVED

27/2026 CPC Update

The Terms of reference was previously agreed – Cllr Elliott re-iterated the Terms of Reference particularly around quotes and spending rules. Also discussed the need to consider how to engage the wider public – possibly with Social Media to target a wider audience.

- Accounts Update – current balance shared and approved
- Health and Safety Update – Cllr Moulson shared the latest Health and Safety report.
 - Cement still showing at base of goal posts.
 - Moles back on the field – Cllr Moulson to seek quotes
 - New platform for the climbing frame still to be fitted.
 - Fencing needs to be replaced at Highgate Lane end which forms part of the project plan
- Project Plan
 - The project plan was agreed in principle with Cllrs agreeing to raise any issues with the clerk by the end of May. Cllr Turner and the clerk were thanked for the work that had gone into this.
- Grant Update
Grants submitted as follows:

- Sport England – application in for Adventure trail
- Tesco – application for Picnic Benches
- Lincolnshire Coop application in for funds potential towards the gate
- Future short term aspiration to work on a lottery grant for their communities together grant.
- Potential for funding “Phase 1” of the footpath through WLDC
- Anglian Water grant potentially available for SuDS on the ditch at the south end of the community park.
- Approval of Spend for Volunteer Day on 24th June – Spend of upto £200 **approved** for equipment and materials for the WLDC volunteers to complete work as set out below:
 - Painting gate and fence
 - Painting Lockup
 - Creating a twig hedge
 - Trimming back and general tidying

28/2026 Policies –

- Cemetery Rules – Resolved to accept (no changes)
- Vexatious Requests and Complaints – Resolved to accept (no changes)
- Safeguarding Policy – Resolved to accept (no changes)
- Data Breach Policy – Resolved to accept (no changes)
- Data Protection Policy– Resolved to accept (no changes)
- Subject Access Request Policy – Resolved to accept (no changes)
- IT Policy – Resolved to accept

29/2026 Signpost Magazine

Enough funds are currently available to go to print for a further 4 months. If the current advertisers renew it will allow funding to November. Those present at the Annual Parish Meeting in the majority were in agreement of increasing the precept by a small increase to support the continuation of the signpost. On seeking funding from other businesses and the commitment to donate it may be possible reduce the donation to £200 for NPC and the same for OPC.

NPC would commit to contribute £200 on the basis that other affected councils also contributed.

30/2026 Finance Matters

- Donation to the CPC from the Community Engagement budget. – **RESOLVED** to donate £300.
- To approve and sign the Council's Annual Governance Statement for the 2025/2026 Annual Return for the financial year ended 31/03/26 prior to submission for external audit. - **APPROVED**
- To approve and sign the Council's Annual Accounting Statements for the 2025/2026 Annual Return for the financial year ended 31/03/26 prior to submission for external audit. - **APPROVED**
- To agree the schedule of payments delegated to the clerk for the year 2026/2027. - **APPROVED**
- To approve payments as shown in the Bank Rec. - **APPROVED**

Bank Rec for Meeting May 2026

05/05/2026

Year End Balance

cf £7,187.72

Receipts

Precept	WLDC	10,075.00
Vat Reclaim	HMRC	157.68
	Total	£10,232.68

bf £17,420.40

Expenditure

Pay April	J Haycraft	£275.80
Service Charge April	Unity	£7.00
	Total	£282.80

bf £17,137.60

Payments Pending Action

Printing	Saferoad	9.37
Defib Maint	WLDC	114
Membership	SLCC	58
Insurance	Zurich	179.73
March Grass	OPC	268
Payroll Admin Jan - Mar	Cleggs	28.8
April Grass	OPC	268
Half Share Cemetery Rates	OPC	104.97
Auditor	D Harford	60.00
	Total	£1,030.87

Overall Total Exp £1,313.67

cf £16,106.73

Vat Reclaim to date

£25.36

31/2026 Forthcoming meetings

6th July

7th Sept

Meeting closed - 20:54