

Normanby By Spital Parish Council

c/o 11 Highgate Lane, Normanby by Spital LN8 2HQ

Tel: 07766 396061

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NOTICE IS HEREBY GIVEN and Members are summoned to attend a meeting of the Parish Council to be held in **St Peter and St Pauls Church Owmbly by Spital** on Monday 7 July 2025 at 7.30 p.m. at which the under mentioned business will be transacted

There will be a public forum for a maximum of 15 minutes when members of the public may ask questions or make short statements to the Council. Items not on the agenda will not be debated, but if appropriate will become an agenda item at the next appropriate meeting.

Julie Haycraft Parish Clerk

A G E N D A

1. To receive reports from County & District Councillors, if present
2. Apologies for Absence - To receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting.
3. Formal Co-option of Councillor
4. To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation
5. To approve as a correct record the notes of following meetings of the Parish Council and to authorise the Chairman to sign the official minutes
 - a. Meeting held on 12 May 2025
 - b. Extra Ordinary Meeting Held on 9 June 2025
6. Planning Applications - Bayles House, Mill Lane
7. Personnel Committee – To appoint representatives to the committee (3 required)
8. Finance and Audit Committee – To appoint representatives to the committee (3 required)
9. CPC
 - a. To appoint committee representatives (2 Required)
 - b. Grant funding –
 - i. To note recent applications
 - c. Events Update
 - d. H&S Update
 - e. Accounts Update
10. Neighbourhood Plan – Update from Working Group
11. Policies –
 - a. CPC Terms of Reference - Resolve to accept (no changes)
 - b. Equality Policy - Resolve to accept (no changes)
 - c. Financial Regulations – Resolve to accept (no changes)
 - d. Health and Safety - Resolve to accept (no changes)
 - e. Personnel Committee ToR - Resolve to accept (no changes)
 - f. Risk Management Policy – Resolve to accept (no changes)
 - g. Volunteering - Resolve to accept (no changes)
12. Finance Matters
 - a. To approve the payments as shown

Bank Rec for Meeting July 2025

01/07/2025

Balance cf

bf £15,020.96

Receipts

Vat Return (72.46)	HMRC	£72.46
Half Share school hire	Opc	£35.00
	Total	£107.46

bf £15,128.42

Expenditure

Grass Cutting March	OPC	£255.00
Cemetery Rates	OPC	£111.04
School Hire	LCC	£70.00
Defib Contract	WLDC	£110.00
Insurance	Zurich	£178.19
Audit	D Harford	£50.00
Donation	CPC	£300.00
Pay May 2025	Clerk	£267.60
Service Change	Unity	£6.00
Pay June 2025	Clerk	£267.60
Service Change	Unity	£6.00
	Total	£1,621.43

bf £13,506.99

Payments Pending Action

PAYE Mths 1-3	HMRC	£193.20
April Grass	OPC	£255.00
May Grass	OPC	£255.00
June Grass	OPC	£255.00
	Total	£703.20

Overall Total Exp

£2,324.63

cf £12,803.79

Vat Reclaim to date

£56.53

- b. To resolve to continue with D Harford as Auditor.

13. Proposed forthcoming meetings

- Monday 1st September
- Monday 3rd November