

Normanby by Spital Parish Council Meeting

4 November 2024 19:30

St Peter and St Paul Church, Owmbly By Spital

DRAFT NOTES

Present Cllrs Baines, Creek, Elliott, Firth, Rodgers and the Clerk

Meeting commenced at 7.30

Chaired by Cllr Firth

62/2024 To receive reports from County & District Councillors, if present – No reports received.

63/2024 Apologies for Absence - To receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting. Cllrs Widdison and Moulson sent their apologies and they were accepted.

64/2024 To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation None declared

65/2024 To approve as a correct record the notes of following meetings of the Parish Council and to authorise the Chairman to sign the official minutes

Meeting held on 2 September 2024 - RESOLVED

66/2024 Documents for Website

Role of a councillor - APPROVED

Tiers of responsibility - APPROVED

67/2024 Planning Applications - WL/2024/00781 LAND OFF FRONT STREET NORMANBY-BY-SPITAL – No material objections were raised.

68/2024 CPC

Project Plan - NOTED

Events Update – Christmas Tree lighting up will go ahead on 30th November. Advent Windows have received no interest this year so will not go ahead in a formal manner.

H&S Update - Report by Cllr Moulson NOTED

Accounts Update - NOTED

Approve quote for removal of moles – Agreed to accept the quote as reviewed with a ceiling price of £200 to be shared with Owmbly.

69/2024 Cemetery

Dog fouling – Signage to be purchased and note entered in the Signpost

Approve quote for work to lower hedge and raise tree crowns. – QUOTE from AJ Williams Approved if Owmbly are in agreement.

70/2024 - Social Media – Cllr Elliot reported in connection with action to be taken in relation to derogatory posts. Action to create a standard template letter and agreement to contact the administrator agreed.

71/2024 - Neighbourhood Plan – Update from Working Group

A questionnaire has been distributed and a number of villagers have responded to show an interest in moving this forward. A meeting in the pub has been arranged for 19th November 6.30pm with the Neighbourhood planning officer to give a presentation to the villagers. Cllr Elliot is contacting other PC’s who have been through the process.

72/2024 - Policies –

Statement of Internal Controls - RESOLVED

Dignity at Work Policy – Placed on hold due to legislation changes. – to be reviewed at next meeting.

Disciplinary and Grievance Policy - RESOLVED

73/2024 Finance matters

To discuss the precept as presented. – RESOLVED to accept the estimate of £10,045 to be submitted to WLDC

To approve the payments as shown – APPROVED

Bank Rec for Meeting Nov 2024

Prepared 23/10/2024

Balance cf

bf £9,825.98

Receipts

	Total	£0.00

Expenditure

Clerk August		£257.60
Clerk Sept		£257.60
HMRC		£185.80
Unity		£18.00
Clerk Oct		£257.60
	Total	£976.60

£8,849.38

Payments Pending Action

Grass August		£250.00
Grass Sept		£250.00
Poppy Wreath		£20.00
Stuart Clegg Payroll		£25.20
	Total	£545.20

Overall Total Exp

£1,521.80

cf £8,304.18

Ringfenced

Vat Reclaim to date

£26.07

To approve a £100 donation to the Signpost. – APPROVED

To approve spend up to £300 shared with Owmbly on Christmas Tree - APPROVED

74/2024 Proposed forthcoming meetings

- Monday 6th January
- Monday 3rd March
- Monday 28th April (Annual Meeting of the Parish)
- Monday 12th May (Annual PC Meeting)

Meeting closed 20:34