

Normanby By Spital Parish Council

c\o 11 Highgate Lane, Normanby by Spital LN8 2HQ

Tel: 07766 396061

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NOTICE IS HEREBY GIVEN and Members are summoned to attend a meeting of the Parish Council to be held in **St Peter and St Pauls Church Owmbly by Spital** on Monday 4 November 2024 at 7.30 p.m. at which the under mentioned business will be transacted

There will be a public forum for a maximum of 15 minutes when members of the public may ask questions or make short statements to the Council. Items not on the agenda will not be debated, but if appropriate will become an agenda item at the next appropriate meeting.

Julie Haycraft Parish Clerk

A G E N D A

1. To receive reports from County & District Councillors, if present
2. Apologies for Absence - To receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting.
3. To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members’ Register of Interests and any written requests for dispensation
4. To approve as a correct record the notes of following meetings of the Parish Council and to authorise the Chairman to sign the official minutes
 - a. Meeting held on 2 September 2024
5. Documents for Website
 - a. Role of a councillor
 - b. Tiers of responsibility
6. Planning Applications - WL/2024/00781 LAND OFF FRONT STREET NORMANBY-BY-SPITAL
7. CPC
 - a. Project Plan
 - b. Events Update
 - c. H&S Update
 - d. Accounts Update
 - e. Approve quote for removal of moles
8. Cemetery
 - a. Dog fouling
 - b. Approve quote for work to lower hedge and raise tree crowns.
9. Social Media
10. Neighbourhood Plan – Update from Working Group
11. Policies –
 - a. Statement of Internal Controls - Resolve to accept (no changes)
 - b. Dignity at Work Policy – Placed on hold due to legislation changes.
 - c. Disciplinary and Grievance Policy - Resolve to accept (no changes)
12. Finance matters
 - a. To discuss the precept as presented.
 - b. To approve the payments as shown

Balance cf bf £9,825.98

Receipts

Total		£0.00

Expenditure

Clerk August		£257.60
Clerk Sept		£257.60
HMRC		£185.80
Unity		£18.00
Clerk Oct		£257.60
	Total	£976.60

£8,849.38

Payments Pending Action

Grass August		£250.00
Grass Sept		£250.00
Poppy Wreath		£20.00
Stuart Clegg Payroll		£25.20
	Total	£545.20

Overall Total Exp £1,521.80 cf £8,304.18

Ringfenced

Vat Reclaim to date

£26.07

- c. To approve a £100 donation to the Signpost.
- d. To approve spend up to £300 shared with Owmbly on Christmas Tree

10. Proposed forthcoming meetings

- Monday 6th January
- Monday 3rd March
- Monday 28th April (Annual Meeting of the Parish)
- Monday 12th May (Annual PC Meeting)
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