

Normanby by Spital Annual Parish Council Meeting

1 July 2024 19:30

St Peter and St Paul Church, Owmbly By Spital

NOTES

Present Cllrs Baines, Creek, Elliott (from 19:50hrs), Moulson, Rodgers and the Clerk

Meeting commenced at 7.30pm

Cllr Moulson was nominated to chair the meeting in the absence of Cllr Widdison.

35/2024 To receive reports from County & District Councillors, if present. Cllr Bunney was in attendance and spoke of a change in Highways Officer. He also indicated that there were 2 enforcement officers that may be able to support with monitoring vandalism.

36/2024 Apologies for Absence - To receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting. Apologies were noted and formally accepted from Cllrs Firth and Widdison

37/2024 To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation - Non Declared

38/2024 To approve as a correct record the notes of following meetings of the Parish Council and to authorise the Chairman to sign the official minutes

a. Meeting held on 13 May 2024 – RESOLVED

39/2024 Planning Applications - Consultation - WL/2024/00415 Solar Farm Highgate Lane – response required. – NO OBJECTIONS

Cllr Elliott arrived at 19.50hrs

40/2024 Personnel Committee – To appoint representatives to the committee (3 required)

Cllrs Baines, Elliott, Moulson – RESOLVED

41/2024 Finance and Audit Committee – To appoint representatives to the committee (3 required)

Cllrs Elliott, Firth, Rodgers – RESOLVED

2. 42/2024 CPC

a. To appoint committee representatives (2 Required)

i. Cllrs Creek, Moulson – RESOLVED

b. Grant funding –

i. **To note recent applications** an application has been submitted to the Sport for All Movement Fund for a Trim Trail.

c. Events Update

i. Cllr Elliot updated the Council on the contents of the meeting of the Community Park Working Group about the Autumn Event on 15th September.

d. H&S Update

i. Cllr Moulson updated the council on the items that need to be addressed in the park. The monthly reports continue to be uploaded to the web site.

ii. ROSPA will be attending for their annual inspection in August.

e. Accounts Update

i. Noted

3. **43/2024 Neighbourhood Plan – Update from Working Group** – There has been no response following the article in the Signpost. There was very little feedback from the presentation given during the Annual Parish Meeting. It was agreed to complete a leaflet drop as a last attempt to attract interest.

4. **44/2024 Policies –**

- a. **Health and Safety - Resolve to accept (no changes)** RESOLVED
- b. **Volunteering - Resolve to accept (no changes)** RESOLVED
- c. **Personnel Committee ToR - Resolve to accept (no changes)** RESOLVED
- d. **Social Media- Resolve to accept (no changes)** RESOLVED
- e. **Financial Regulations – Resolve to accept – Amended to bring in line with NALC 2024 Regs** RESOLVED with additions to show SO reference in para 5 of appendix 1 and the source of information in respect of para 5.4
(<https://www.gov.uk/government/publications/ppn-1123-new-thresholds/procurement-policy-note-1123-new-thresholds-html>)
- f. **Risk Management Policy – Resolve to accept** RESOLVED

5. **45/2024 Finance Matters**

- a. **To approve the payments as shown -** RESOLVED
- b. **To resolve to continue with D Harford as Auditor.** RESOLVED

Bank Rec for Meeting July 2024

Prepared 25/06/2024

Balance at Year End

bf £11,952.53

Receipts

Cemetery Income		£60.00
Total		£60.00

Expenditure

D Harford		£50.00
Clerk May 2024		£257.60
Total		£307.60

£11,704.93

Payments Pending Action

Half Share May Grass	£375.00
Defib Contract 2024/2025	£106.00
Total	£481.00

Overall Total Exp

£788.60

cf £11,223.93

Ringfenced

Vat Reclaim to date

£21.87

12. **46/2024 Resolve to go into closed session due to the likely disclosure of confidential information as defined in Section1 (2) of the Public Bodies (Admission to Meetings) Act 1960**

- a. Vandalism**
- b. Vexatious communications**

It was RESOLVED to move this agenda item to the next meeting.

13. 47/2024 Proposed forthcoming meetings

- c. 2nd September**
- d. 4th November – Apologies from Cllr Moulson**
- e. 6th January**

Meeting closed at 20:29