

Normanby By Spital Parish Council

c\o 11 Highgate Lane, Normanby by Spital LN8 2HQ

Tel: 07766 396061

Published 26/06/2024

NOTICE IS HEREBY GIVEN and Members are summoned to attend a meeting of the Parish Council to be held in **St Peter and St Pauls Church Owmbly by Spital** on Monday 1 July 2024 at 7.30 p.m. at which the under mentioned business will be transacted

There will be a public forum for a maximum of 15 minutes when members of the public may ask questions or make short statements to the Council. Items not on the agenda will not be debated, but if appropriate will become an agenda item at the next appropriate meeting.

Julie Haycraft Parish Clerk

A G E N D A

1. To receive reports from County & District Councillors, if present
2. Apologies for Absence - To receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting.
3. To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation
4. To approve as a correct record the notes of following meetings of the Parish Council and to authorise the Chairman to sign the official minutes
 - a. Meeting held on 13 May 2024
5. Planning Applications - Consultation - WL/2024/00415 Solar Farm Highgate Lane – response required.
6. Personnel Committee – To appoint representatives to the committee (3 required)
7. Finance and Audit Committee – To appoint representatives to the committee (3 required)
8. CPC
 - a. To appoint committee representatives (2 Required)
 - b. Grant funding –
 - i. To note recent applications
 - c. Events Update
 - d. H&S Update
 - e. Accounts Update
9. Neighbourhood Plan – Update from Working Group
10. Policies –
 - a. Health and Safety - Resolve to accept (no changes)
 - b. Volunteering - Resolve to accept (no changes)
 - c. Personnel Committee ToR - Resolve to accept (no changes)
 - d. Social Media- Resolve to accept (no changes)
 - e. Financial Regulations – Resolve to accept – Amended to bring in line with NALC 2024 Regs
 - f. Risk Management Policy – Resolve to accept
11. Finance Matters
 - a. To approve the payments as shown
 - b. To resolve to continue with D Harford as Auditor.

Bank Rec for Meeting July 2024

Prepared 25/06/2024

Balance at Year End

bf £11,952.53

Receipts

Cemetery Income		£60.00
Total		£60.00

Expenditure

D Harford		£50.00
Clerk May 2024		£257.60
Total		£307.60

£11,704.93

Payments Pending Action

Half Share May Grass		£375.00
Defib Contract 2024/2025		£106.00
Total		£481.00

Overall Total Exp

£788.60

cf £11,223.93

Ringfenced

Vat Reclaim to date

£21.87

12. Resolve to go into closed session due to the likely disclosure of confidential information as defined in Section1 (2) of the Public Bodies (Admission to Meetings) Act 1960

- a. Vandalism
- b. Vexatious communications

13. Proposed forthcoming meetings

- c. 2nd September
- d. 4th November
- e. 6th January